

KOVAI MEDICAL CENTER AND HOSPITAL LIMITED

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

Pursuant to Clause 49(II)(B)(7) of the listing agreement, the company had framed familiarization programme for the Independent Directors of the company on:

1. Their roles, rights, responsibilities in the company.
2. Name of industry in which the company operates.
3. Business mode of the company.

Administration

The familiarization programme for the Independent Directors will be administered and monitored by the Nomination and Remuneration Committee. We advise the programme at two stages.

1. During induction of Independent Director (one time)
2. Regular updation & review of business

STAGE – 1

	FAMILIARIZATION ON	RESPONSIBILITY
INDUCTION One Time	<ul style="list-style-type: none">• Milestone of the Company.• Nature of industry in which the business operates.• Business model of the company.• Roles, rights, responsibilities of Independent Directors.	MD / CEO / CS

STAGE - 2

	FAMILIARIZATION ON	RESPONSIBILITY
UPDATION	<ul style="list-style-type: none">• Annual management plan & budget (once in a year).• Key operational and financial performance matters / budgeting, review Mechanism and audit process.• Familiarization on Board process governance, relevant statutes with specific reference to the Companies Act and the listing agreement, risk management compliances.	MD / CEO / CFO MD / CS