

**KOVAI MEDICAL CENTER AND HOSPITAL LIMITED**

Excellence in Healthcare

P.B. No. 3209, Avinashi Road, Coimbatore - 641 014.

Phone: +91 422 4323800 / 3083800 Email: secretarialdept@kmchhospitals.com

Website: www.kmchhospitals.com CIN : L85110TZ1985PLC001659

**ATTENDANCE SLIP****31<sup>st</sup> Annual General Meeting - August 11, 2017**

I Certify that I am a member/proxy for the member of the Company.  
I hereby record my presence at the 31<sup>st</sup> Annual General Meeting of the Company at A.P. Kalyana Mandapam,  
738/2 Avinashi Road, Goldwins, Coimbatore - 641 014 on Friday, August 11, 2017 at 11:00 am IST.

Name of the Member/Proxy (In Block Letters)

Signature of the Member/Proxy

Note: Please fill up this attendance slip and hand it over at the entrance of the meeting hall. Members are requested to bring their copies of the Annual Report to the AGM.

**ELECTRONIC VOTING PARTICULARS**

<b>EVEN</b> (Electronic Voting Event Number)	<b>USER ID</b>	<b>PASSWORD</b>

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**PROXY FORM**

Pursuant to Section 105(6) of the Companies Act 2013 and rule 19 (3) of the Companies (Management and Administration) Rules, 2014

**31<sup>st</sup> Annual General Meeting - August 11, 2017**

Name of the member (s)

Registered address:

E-mail Id:

Folio No./DP ID No. &amp; Client ID No.:

I/We, being the member (s) of ..... shares of the above named company, hereby appoint:

1. Name: ..... 2. Name: ..... 3. Name: .....

Address: ..... Address: ..... Address: .....

E-mail Id: ..... E-mail Id: ..... E-mail Id: .....

Signature:....., or failing him Signature:....., or failing him Signature:.....,

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 31<sup>st</sup> Annual General Meeting (AGM) of the Company, to be held on Friday, August 11, 2017 at A.P. Kalyana Mandapam, 738/2 Avinashi Road, Goldwins, Coimbatore - 641 014 and at any adjournment thereof in respect of such resolutions as indicated below.

Item No.	Resolution
1.	To adopt Annual Accounts for the year ended 31st March 2017
2.	To confirm the payment of dividend on the Equity Shares of the company for the Financial Year 2016-17
3.	Appointment of Dr.Purani P Palaniswami, Director retire by rotation
4.	To ratify the appointment of Statutory Auditors of the company for the Financial Year 2017-18
5.	To ratify the remuneration of Cost Auditor for the Financial Year 2017-18

Signed this ..... day of ..... 2017 Signature of Member .....

Signature of Proxy holder(s) .....

Affix  
Revenue  
Stamp**Notes:**

- This form of proxy in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company, not less than 48 hours before the time fixed for holding the aforesaid Meeting.
- For the Resolutions, Explanatory Statement and Notes. (Please refer to the "Notice of 31<sup>st</sup> Annual General Meeting").
- The proxy need not be a member of the Company.
- Please complete all details including details of member (s) in above box before submission.

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**ECS MANDATE / BANK ACCOUNT PARTICULARS FORM**

(Strike out whichever is not applicable)

Shareholders authorisation to receive dividends through Electronic Clearing Mechanism / authorisation to print the Bank Account particulars in the Dividend Warrant(s) :

<b>1. Shareholder's Particulars</b>	
a) Name of the First Shareholder(s) (In Block letters)	
b) Ledger Folio / DPID No. / Client ID Number	
c) Number of shares held	
d) Full postal address of the shareholder	
e) Phone	
f) Email	
<b>2. Bank Particulars</b>	
a) Name of the Bank (In Block letters)	
b) Full address of the Bank (i.e. Door Number, Street Name, Taluk, City / District etc., alongwith pincode)	
c) Type of Account (Savings / Current)	
d) Your account number in full as appearing in your Cheque Book.	
e) Digit code number of the Bank and Branch as appearing on the MICR cheque issued by the Bank. (Please enclose a copy of cheque for verification)	

I / We hereby declare that the particulars given above are correct and complete. I undertake to inform you promptly any subsequent changes in the above particulars. If the payment transaction is delayed or not effected at all for reasons of incomplete or incorrect information or beyond the control of the company or if the ECS could not be implemented or the Bank discontinues the ECS system for any reason, I/We will not hold KOVAI MEDICAL CENTER AND HOSPITAL LIMITED responsible.

**Mail the ECS Mandate Form to :****GNSA Infotech Ltd**
 STA Department, Nelson Chambers,  
 4<sup>th</sup> Floor, 'F' Block, 115, N.M. Road,  
 Aminjikarai, Chennai - 600 029.

Place :

Date :

Signature of the Shareholder

**The completed forms should reach the office of our Registrar and Share Transfer Agents on or before 11.08.2017**

### Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote for the 31<sup>st</sup> Annual General Meeting (AGM) by electronic means through e-Voting Services provided by National Securities Depository Limited (NSDL).

The instructions for e-voting are as under:

- A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)]:
- (i) Open email and open PDF file viz; "kmchLtd.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for e-voting. Please note that the password is an initial password.
  - (ii) Launch internet browser by typing the following URL : <https://www.evoting.nsd.com>
  - (iii) Click on Shareholder – Login
  - (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
  - (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - (vi) Home page of e-voting opens. Click on e-Voting: Active Voting Cycles.
  - (vii) Select "EVEN" of KMCH LTD.
  - (viii) Now you are ready for e-voting as Cast Vote page opens.
  - (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
  - (x) Upon confirmation, the message "Vote cast successfully" will be displayed
  - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote
  - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [madhu@ksrandco.in](mailto:madhu@ksrandco.in) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
- B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]:
- (i) Initial password is provided as below/at the bottom of the Attendance Slip EVEN (E-voting Event Number) User ID and Password.
  - (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
  - (iii) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of [www.evoting.nsd.com](http://www.evoting.nsd.com)
  - (iv) If you are already registered with NSDL for e-voting then you can use your existing user ID and password/ PIN for casting your vote.
  - (v) You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
  - (vi) The e-voting period commences on 8<sup>th</sup> August 2017 (9:00 am) and ends on 10<sup>th</sup> August 2017 (5:00 pm). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut off date (record date) of 4<sup>th</sup> August 2017 may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
  - (vii) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of August 4, 2017.

(viii) Mr.C.V.Madhusudhanan, Partner (Membership No. 5367) failing him Dr.K.S.Ravichandran, Partner (Membership No. 3675), KSR & Co Company Secretaries LLP, Coimbatore has been appointed as the Scrutinizer to scrutinize the e-voting process (including ballot paper received from the members at the AGM venue) in a fair and transparent manner.

(ix) A member can opt for only one mode of voting i.e. either through e-voting or by ballot. If a member casts vote by both modes then voting done through e-voting shall prevail and ballot shall be treated as invalid.

The facility for voting through ballot paper will be made available at the venue of the Annual General Meeting to enable the Shareholders to vote. Shareholders who have already exercised their votes through remote e-voting will not be eligible to vote again in the Annual General Meeting.

(x) The Results shall be declared on or after the AGM of the Company. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.kmchhospitals.com](http://www.kmchhospitals.com) and on the website of NSDL within 2 (two) days from the date of AGM of the Company and communicated to BSE Limited where the shares of the company are listed.

### ROUTE MAP TO AGM HALL

